

**The Ohio State University**  
**Colleges of the Arts and Sciences Course Change Request**

Statistics

Academic Unit

Statistics

674

Book 3 Listing (e.g., Portuguese)

Course Number

Summer      Autumn      Winter X      Spring      Year 2007

**Proposed effective date:** choose one quarter and put an "X" after it; and fill in the year. See the OAA curriculum manual for deadlines.

**A. Course Offerings Bulletin Information.** Follow instructions in the OAA curriculum manual. Before you fill out the "Present Course" information, be sure to check the latest edition of the *Course Offerings Bulletin* and subsequent Circulating Forms. You may find that the changes you need have already been made or that additional changes are needed. If the course offered is less than quarter or term, please also complete the Flexibly Scheduled/OffCampus/Workshop Request form.

**COMPLETE ALL ITEMS THIS COLUMN**

**Present Course**

1. Book 3 Listing: Data Management and Presentation I

2. Number: 674

3. Full Title: Data Management and Presentation I

4. 18-Char. Transcript Title: DATA MANAGEMENT 1

5. Level and Credit Hours G 2

6. Description: Reading data, rearranging data, missing data, data calculations, mergin data sets, trsnporting data sets, data values, formats and recoding; emphasizes use of statistical software SAS.

(25 words or less)

7. Qtrs. Offered : winter

8. Distribution of Contact Time: 1 2 hr cl  
(e.g., 3 cl, 1 3-hr lab)

9. Prerequisite(s): 673, CPTR/INF 201, and grad standing in stat; or permission of instructor.

10. Exclusion:  
(Not open to...)

11. Repeatable to a maximum of \_\_\_\_\_ credits.

12. Off-Campus Field Experience:

13. Cross-listed with:

14. Is this a GEC course?

15. Grade option (circle): Ltr    S/U X    P  
If P graded, what is the last course in the series?

16. Is an honors version of this course available?

17. Other general course information:

**COMPLETE ONLY THOSE ITEMS THAT CHANGE**  
**Changes Requested**

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9. 673, CPTR/INF 201, or permission of instructor

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**B. General Information**

1. Do you want the prerequisites enforced electronically (see the OAA manual for what can be enforced)?

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2. Does this course currently satisfy any GEC requirement, if so indicate which category?

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3. What other units require this course? Have these changes been discussed with those units?

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4. Have these changes been discussed with academic units that might have a jurisdictional interest in the subject matter? Attach relevant letters.

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5. Is the request contingent upon other requests, if so, list the requests?

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6. Purpose of the proposed change. (If the proposed change affects the content of the course, attach a revised syllabus and course objectives and e-mail to [ascurofc@osu.edu](mailto:ascurofc@osu.edu).)

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7. Please list Majors/Minors affected by the proposed change. Attach revisions of all affected programs. This course is (check one):
 

<input type="checkbox"/> Required on major(s)/minor(s)	<input type="checkbox"/> A choice on major(s)/minors(s)
<input type="checkbox"/> An elective within major(s)/minor(s)	<input type="checkbox"/> A general elective:

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8. Describe any changes in library, equipment or other teaching aids needed as a result of the proposed change or if the proposed change involves budgetary adjustments, describe the method of funding:

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**Approval Process** The signatures on the lines in ALL CAPS ( e.g. ACADEMIC UNIT) are required.

1. Academic Unit Undergraduate Studies Committee Chair	Printed Name	Date
2. Academic Unit Graduate Studies Committee Chair	Printed Name	Date
3. <i>Douglas A. Wolfe</i> <b>ACADEMIC UNIT CHAIR/DIRECTOR</b>	<i>Douglas A. Wolfe</i> Printed Name	<i>12/29/05</i> Date
4. After the Academic Unit Chair/Director signs the request, forward the form to the ASC Curriculum Office, 105 Brown Hall, 190 West 17 <sup>th</sup> Ave. or fax it to 688-5678. Attach the syllabus and any supporting documentation in an e-mail to <a href="mailto:ascurofc@osu.edu">ascurofc@osu.edu</a> . The ASC Curriculum Office will forward the request to the appropriate committee.		
5. COLLEGE CURRICULUM COMMITTEE	Printed Name	Date
6. ARTS AND SCIENCES EXECUTIVE DEAN	Printed Name	Date
7. Graduate School (if appropriate)	Printed Name	Date
8. University Honors Center (if appropriate)	Printed Name	Date
9. Office of International Affairs (study tours only)	Printed Name	Date
10. ACADEMIC AFFAIRS	Printed Name	Date